Volunteer On-Boarding Process

Submit application <u>HERE</u>. Our volunteer coordinator will send appropriate background check forms. All adult volunteers must complete the VIRTUS class prior to volunteering. For class schedule and enrollment, click here: https://bit.ly/VirtusOnline.

Adult Day Services volunteers working with participants

- Drug screen (we will schedule at one of the locations listed below)
- Two-step TB test* (we will schedule at one of the locations listed below)
- <u>VIRTUS</u>

Cana Counseling/Harbor House/Immigration Services/St. Anthony Family Shelter

- In-depth background check (we will provide forms)
- VIRTUS

Our Daily Bread

- Simple background check (we will provide forms)
- VIRTUS

Volunteers driving a Catholic Charities vehicle must also:

- ⇒ Complete the Motor Vehicle Record form (we will provide this form after application)
- ⇒ Submit a copy of their drivers license
- ⇒ Submit proof of vehicle insurance
- ⇒ Complete the online safe driver training course (we will provide this link after application)

TB Test Clinics:

Via Christi Occupational Health — 501 N. Maize Rd Via Christi Occupational Health — 2535 E. Lincoln

Drug Screening

New Medical Heathcare-2131 N. Ridge Rd (default) Kelly Compliance-759 N. West St. Titan Medical Center-1415 W. 31st St. Hutchinson Clinic-Cheney-103 N. Main in Cheney

*Two-step TB test requires individual to get the shot, wait 2-3 days & return to the location to have it read. Then, wait two weeks, and complete the process again. There is no charge to obtain the TB tests at one of these locations. We DO accept negative test results from a doctor or other clinic.

